



## Buckinghamshire Council Cabinet/Leader forward plan

### The local authorities (executive arrangements) (meetings and access to information) (England) regulations 2012

This is a notice of an intention to make a key decision on behalf of Buckinghamshire Council (regulation 9) and an intention to meet in private to consider those items marked as 'private reports' (regulation 5).

A further notice (the 'agenda') will be published no less than five working days before the date of the decision meeting and will be available via the Buckinghamshire Council website ([Cabinet agendas](#) / [Leader decisions](#)).

All reports will be open unless specified otherwise.

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<b>Cabinet 29 March 2022</b>				
<b>Affordable Housing Position Statement</b> To consider the interim position statement on affordable housing prepared by a member led task and finish group.		Councillor Nick Naylor Nigel Dicker	Part exempt ( <i>para 3</i> )	7/12/21

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p><b>Aligning Charges for Garden Waste Collections</b> To review and harmonise garden waste charging across the county</p>		<p>Councillor Peter Strachan Martin Dickman</p>		31/1/22
<p><b>Buckinghamshire Council Companies Governance</b> Authorisation to form a Cabinet Sub-Committee to act as Shareholder / Member representative to ensure proper Governance for companies owned or part owned by Buckinghamshire Council.</p>		<p>Councillor John Chilver John Reed</p>		7/12/21
<p><b>Buckinghamshire Littering Enforcement Policy</b> To agree the draft Littering Enforcement Policy for Buckinghamshire Council.</p>		<p>Councillor Peter Strachan Martin Dickman</p>		15/2/22
<p><b>Buckinghamshire Strategic Vision to 2050</b> The Buckinghamshire Strategic Vision has been produced by Buckinghamshire Growth Board member. The Growth Board has approved the Vision and it is now seeking partnership organisation endorsement. The Strategic Vision can help to achieve a truly integrated and co-ordinated programme of investment in infrastructure, skills, services, and the environment and assist in creating the conditions for people to flourish and achieve their potential. This sits alongside helping to facilitate Buckinghamshire's communities to reflect the wider determinants of health and promote wellbeing for all.</p>		<p>Councillor Martin Tett Lisa Michelson</p>		15/2/22

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<b>Q3 Budget Monitoring Report 2021-22</b> Quarterly report		Councillor John Chilver  Richard Ambrose		12/11/21
<b>Q3 Performance Report 2021-22</b> Quarterly report		Councillor John Chilver  Matthew Everitt		12/11/21
<b>Cabinet 10 May 2022</b>				
<b>Biodiversity Net Gain</b> The report provides an overview of the new requirement to provide biodiversity net gain as part of the planning system, introduces the Biodiversity Net Gain Supplementary Planning Document for adoption, and sets out a proposal for Buckinghamshire Council to run a Biodiversity Net Gain scheme.		Councillor Peter Strachan  Edward Barlow, Simon Meecham		15/2/22
<b>Business Improvement District (BID) Ballots: High Wycombe Town Centre (HWBIDCo) and Cressex Business Park BID</b> To confirm support for two business-led proposals and resulting ballot arrangements to establish a third five-year term for HWBIDCo covering High Wycombe Town Centre and to create a new Business Improvement District (BID) on Cressex Business Park.	Abbey	Councillor Gareth Williams  Jacqueline Ford		14/3/22

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<b>Moving Traffic Offences</b> To seek approval to proceed with an application to Dft for powers to enforce moving traffic offences.		Councillor Steve Broadbent  Rob Smith		17/1/22
<b>Wycombe Air Park (Aerodrome)</b> Commercial transaction with leaseholder.	Marlow	Councillor John Chilver  John Reed	Part exempt ( <i>para 3</i> )	6/1/22
<b>Cabinet 7 June 2022</b>				
<b>Aylesbury Garden Town HIF Annual Report</b> The £170m contract for the housing infrastructure fund in Aylesbury was signed in November 2020. This is the first annual update requested by Cabinet.		Councillor Martin Tett  Robin Smith	Part exempt ( <i>para 3</i> )	12/11/21
<b>Land at Stoke Mandeville</b> Seeking authorisation to submit an outline planning application for a residential development of 92 units including 30% affordable housing, a new link road between Booker Park School and Lower Road and a sports pitch for both community and school use.	Aylesbury South East; Wendover, Halton & Stoke Mandeville	Councillor John Chilver  John Reed	Part exempt	14/3/22
<b>Woodlands potential acquisition strategy</b> Exploring options for bringing forward the woodlands development.	Aston Clinton & Bierton	Councillor John Chilver  John Reed	Part exempt ( <i>para 3</i> )	17/1/22

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<b>Woodlands strategy for negotiated acquisition</b> Recommendations to Cabinet regarding the freehold interest in the Woodlands development site.	Aston Clinton & Bierton	Councillor John Chilver John Reed	Part exempt ( <i>para 3</i> )	17/1/22
<b>March 2022 Leader Decisions</b>				
<b>A41 PPTC Bus Lane Relocation Statutory Consultation</b> Bus Lane relocation on the A41 Bicester Road as part of the A41 PPTC scheme.	Aylesbury North West; Stone & Waddesdon	Councillor Steve Broadbent Vanessa Silva		14/5/21
<b>A413 Amersham Road Gap Closure</b> Closure of central reserve gap on the A413 Amersham Road, Gerrards Cross.	Chalfont St Peter; Gerrards Cross	Councillor Steve Broadbent Bestman Agu		17/1/22
<b>Assets of Community Value Policy</b> To agree the Assets of Community Value Policy		Councillor Steve Bowles Katie McDonald		30/7/21

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<p><b>Aylesbury Garden Town Framework and Infrastructure Supplementary Planning Document – Draft for Consultation</b>  The Aylesbury Garden Town Framework and Infrastructure Supplementary Planning Document is a requirement of the Vale of Aylesbury Local Plan to support the delivery of the Aylesbury Garden Town. The Supplementary Planning Document sets out the strategic infrastructure delivery schedules for the physical, green and social infrastructure required for the Garden Town. It also outlines the funding and delivery programme.</p>	Aylesbury East; Aylesbury North; Aylesbury North West; Aylesbury South East; Aylesbury South West; Aylesbury West	Councillor Gareth Williams  Simon Meecham		25/11/21
<p><b>Aylesbury Vale Area Affordable Housing Supplementary Planning Document - For Consultation</b>  Decision to approve the Draft SPD and for it to go to a public consultation for Six Weeks</p>		Councillor Gareth Williams  David Broadley		7/12/21
<p><b>Buckinghamshire Council Coat of Arms</b>  Design and registration of a new coat of arms for Buckinghamshire Council</p>		Councillor Martin Tett  Roger Goodes		20/7/21
<p><b>Buckinghamshire Council Housing Allocations Scheme</b>  Formal adoption of the Bucks Home Choice Scheme as the Buckinghamshire Council Housing Allocations Scheme</p>		Councillor Nick Naylor  Michael Veryard		15/2/22
<p><b>Budget Adjustments to the Approved Capital Programme</b>  To approve changes to the Approved Capital Programme</p>		Councillor John Chilver  Sue Palmer		14/9/20

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p><b>Bus Service Enhanced Partnership</b> To set up an Enhanced Partnership with bus operators in accordance with Department of Transport guidance.</p>		<p>Councillor Steve Broadbent  Sara Turnbull</p>		23/12/21
<p><b>Business Case for the recommissioning of The Vines (respite service for Children and Young People)</b> To agree the Business Case for the recommissioning of The Vines - a six bedded unit providing residential short breaks to disabled young people aged 11 – 19 years old with behaviours that challenge which is due for renewal on 1st April 2022. This is for a 2 year contract with one year extension.</p>		<p>Councillor Anita Cranmer  Tracey Ironmonger</p>	Part exempt (para 3)	18/8/21
<p><b>Cemetery Rules &amp; Regulations – Penn Road Cemetery, Hazlemere and High Wycombe Cemetery</b> The Council is required to agree rules and regulations for the operation of Penn Road Cemetery prior to opening (currently scheduled for 4th April 2022), minor amendments are also required to the current rules and regulations in place for the operation of High Wycombe Cemetery. Proposed rules and regulations will be reviewed by High Wycombe Town Committee at their meeting of the 8th March and feedback incorporated ahead of this enabling decision.</p>	<p>Abbey; Booker, Cressex &amp; Castlefield; Downley; Hazlemere; Ryemead &amp; Micklefield; Terriers &amp; Amersham Hill; Totteridge &amp; Bowerdean; Tylers Green &amp; Loudwater; West Wycombe</p>	<p>Councillor Nick Naylor  Lindsey Vallis</p>		15/2/22

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p><b>Choice and Charging Policies</b> Adult Social Care policies</p>		<p>Councillor Angela Macpherson</p> <p>Tracey Ironmonger</p>		17/9/20
<p><b>D-AGT1 Aylesbury Garden Town - South Aylesbury - Supplementary Planning Document</b> D-AGT1 South Aylesbury is an adopted mixed use allocation in the Vale of Aylesbury Local Plan. The Local Plan requires a site-specific Supplementary Plan Document for this allocation; in the form of masterplan to set out clear and detailed advice for place-making. This key decision is to seek the Leaders approval to consult the public on the draft masterplan.</p>	Wendover, Halton & Stoke Mandeville	<p>Councillor Gareth Williams</p> <p>Simon Meecham</p>		1/11/21
<p><b>Dadford Road, Dadford - Proposed Round Top Speed Hump</b> Following informal discussions held with Dadford Parish Council, nearby residents and the local Councillor for the area, MEPC propose to install a round top speed ramp at the Northern end of the village to compliment the S278 traffic calming measures already installed on this section of road. These works will be fully funded by the developer at no cost to the Council.</p>	Buckingham East	<p>Councillor Steve Broadbent</p> <p>Christine Urry</p>		17/1/22
<p><b>Devolution Pilot 2</b> To agree the devolution pilot scheme</p>		<p>Councillor Steve Bowles</p> <p>Claire Hawkes</p>		8/10/21



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<p><b>Disabled Parking Bays in Residential Areas (from November 2021 consultation)</b>  Disabled parking bays placed near residential properties to assist residents with blue badges and physical mobility issues.</p>	Aylesbury North; Aylesbury North West; Booker, Cressex & Castlefield; Chalfont St Peter; Chesham; Chess Valley; Great Brickhill; Iver; Ivinghoe; Little Chalfont & Amersham Common; Marlow; Penn Wood & Old Amersham; Stoke Poges & Wexham; West Wycombe	Councillor Steve Broadbent  Ian Thomas		6/1/22
<p><b>Emerald Way Improvements Scheme</b>  Upgrading Emerald Way cycle route along Rabans Lane, through Fairford Leys and into the Town Centre</p>	Aylesbury North West; Aylesbury West	Councillor Steve Broadbent  Ian McGowan		31/1/22

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p><b>Extension of the e-scooter trials until November 2022</b>  The Department for Transport have agreed that the end date for current e-scooter trials can be extended further until November 2022. This paper requests agreement to extend the end date for the e-scooter trials in Buckinghamshire taking place in Aylesbury, High Wycombe and Princes Risborough until November 2022 and the confirmation of a traffic order to allow it to continue until the trial is finished.</p>	Abbey; Aston Clinton & Bierton; Aylesbury East; Aylesbury North; Aylesbury North West; Aylesbury South East; Aylesbury South West; Aylesbury West; Booker, Cressex & Castlefield; Downley; Hazlemere; Ryemead & Micklefield; Stone & Waddesdon; Terriers & Amersham Hill; The Risboroughs; Totteridge & Bowerdean; Tylers Green & Loudwater; West Wycombe; Wing	Councillor Steve Broadbent  Richard Lumley		23/12/21

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<p><b>Gerrards Cross Waiting Restrictions</b> Report to be written with recommendations upon the conclusion of a statutory consultation on waiting restrictions proposed in Gerrards Cross.</p>	Gerrards Cross	<p>Councillor Steve Broadbent  Ricky Collymore</p>		12/7/21
<p><b>Hatters Lane Signalised Pedestrian Crossing</b> New signalised crossing outside Highcrest Academy on Hatters Lane, High Wycombe</p>	Totteridge & Bowerdean	<p>Councillor Steve Broadbent  Bestman Agu</p>		17/1/22
<p><b>Highway Safety Inspection Policy</b> Update to the existing Highway Safety Inspection Policy</p>		<p>Councillor Steve Broadbent  Keith Carpenter</p>		30/6/21
<p><b>High Wycombe Junction Protection Restrictions</b> Report on a Statutory Consultation proposing waiting restrictions in the High Wycombe area. A recommendation will be made in the report after taking the responses received into account</p>	Abbey; Booker, Cressex & Castlefield	<p>Councillor Steve Broadbent  Ricky Collymore</p>		26/8/21

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p><b>High Wycombe Transport Strategy and High Wycombe Local Cycling and Walking Infrastructure Plan (LCWIP) Consultation</b> Request for agreement to conduct public consultation on the draft High Wycombe Transport Strategy and High Wycombe Local Cycling and Walking Infrastructure Plan (LCWIP) once engagement has been undertaken with local members.</p>	<p>Abbey; Booker, Cressex &amp; Castlefield; Chiltern Villages; Downley; Flackwell Heath, Little Marlow &amp; Marlow South East; Hazlemere; Penn Wood &amp; Old Amersham; Ridgeway East; Ridgeway West; Ryemead &amp; Micklefield; Terriers &amp; Amersham Hill; The Wooburns, Bourne End &amp; Hedsor; Totteridge &amp; Bowerdean; Tylers Green &amp; Loudwater; West Wycombe</p>	<p>Councillor Steve Broadbent  Joan Hancox</p>		<p>14/5/21</p>

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p><b>Household Waste Collection Policy Document South Bucks Area</b> To make minor changes to waste collection policies in the south of Buckinghamshire to harmonise the service delivered.</p>		<p>Councillor Peter Strachan  Martin Dickman</p>		20/7/21
<p><b>Land at Ashwells</b> Decision on Preferred Purchaser for land at Ashwells, Tylers Green, following open marketing for sale by Carter Jonas, as agents for the Council, using Homes England's DPP3 developer panel process</p>	Tylers Green & Loudwater	<p>Councillor John Chilver  John Reed, Charles Brocklehurst</p>	Part exempt ( <i>para 3</i> )	11/2/22
<p><b>Land off Amersham Road Development Brief - Consultation</b> Consultation on the draft development brief for the allocated housing site identified as HW8, Land off Amersham Road, in the adopted Wycombe District Local Plan</p>	Hazlemere	<p>Councillor Gareth Williams  Chris Schmidt-Reid</p>		1/10/21
<p><b>Network Hierarchy Review</b> Our Network Hierarchy drives our maintenance operations. It is important that the hierarchy reflects the needs, priorities and actual use of the network and that this is kept up to date. This review will update the hierarchy and suggest amendments to reflect changes to the use of the network since it was adopted and last updated.</p>		<p>Councillor Steve Broadbent  Keith Carpenter</p>		25/11/21
<p><b>Oxford Street, High Wycombe</b> Surrender and disposal.</p>	Abbey	<p>Councillor John Chilver  John Reed</p>	Part exempt ( <i>para 3</i> )	17/1/22

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<p><b>Places of Natural Beauty Parking (from November 2021 consultation)</b>            Parking restrictions around areas of natural beauty</p>	Aston Clinton & Bierton; Chiltern Villages; Denham; Farnham Common & Burnham Beeches; Great Brickhill; Iver; Ivinghoe; Ridgeway East; Stoke Poges & Wexham; Wendover, Halton & Stoke Mandeville	Councillor Steve Broadbent  Ian Thomas		6/1/22
<p><b>Post 16 Transport Policy Statement 2022-23</b>            The Council has a statutory duty to prepare and publish an annual Post-16 Transport Policy Statement (the Statement). This Statement specifies the arrangements for transport that the Council considers it necessary to make in order to facilitate the attendance of sixth form students receiving education or training.</p> <p>This Leader (Cabinet Member) decision will consider the outcome of the statutory consultation and will agree the Statement for 2022-23.</p>		Councillor Steve Broadbent  Sara Turnbull	Part exempt ( <i>para 3</i> )	23/12/21

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<p><b>Procurement of Gas and Electricity Supply Contract</b> Procurement of new energy utilities supply contract</p>		<p>Councillor Peter Strachan Mark Doyle</p>	<p>Part exempt (<i>para 3</i>)</p>	<p>15/2/22</p>
<p><b>Registration Service fees 2023-2025</b> Ceremony fees payable ceremonies booked in the financial year 2023/25</p>		<p>Councillor Nick Naylor Wendy Morgan-Brown</p>		<p>31/1/22</p>
<p><b>Station Road, Quainton - Proposed Traffic Calming Build Out</b> Barwood Homes propose to fully fund and construct a Traffic Calming Build Out on Station Road, Quainton. This is to facilitate the widening of the existing footway to 1.5m beside No.17 Station Road. Works would be carried out via a Section 278 Legal Agreement.</p>	<p>Great Brickhill</p>	<p>Councillor Steve Broadbent Darryl Bonsor</p>		<p>22/10/21</p>
<p><b>Support to the Provider Market</b> To seek approval for support to ensure the care market continues to be able to respond to the needs of Buckinghamshire residents.</p>		<p>Councillor Angela Macpherson Tracey Ironmonger</p>	<p>Part exempt (<i>para 3</i>)</p>	<p>6/4/21</p>
<p><b>Tingewick Road Area of Buckingham</b> Proposed reduction in the speed limit for Tingewick Road Area of Buckingham</p>	<p>Buckingham West</p>	<p>Councillor Steve Broadbent Ian Thomas</p>		<p>15/2/22</p>

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<p><b>TRO Project Phase 2 Scheme (from November 2021 consultation)</b>            Various sites across the county where the Traffic Regulation Order needs to be amended to match the on-street restriction.</p>	Abbey; Amersham & Chesham Bois; Aston Clinton & Bierton; Aylesbury North; Beaconsfield; Buckingham East; Chalfont St Peter; Cliveden; Denham; Flackwell Heath, Little Marlow & Marlow South East; Gerrards Cross; Great Missenden; Iver; Terriers & Amersham Hill; The Risboroughs; Tylers Green & Loudwater; Wendover, Halton & Stoke Mandeville	Councillor Steve Broadbent  Ian Thomas		17/1/22



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<b>Town &amp; Parish Charter</b> To agree the Town and Parish Charter		Councillor Steve Bowles  Kate Walker		15/10/20
<b>Various schemes relating to planning conditions (from November 2021 consultation)</b> Parking, waiting, moving and speed restrictions across various locations	Abbey; Aston Clinton & Bierton; Aylesbury East; Aylesbury South East; Buckingham East; Buckingham West; Chiltern Ridges; Downley; Grendon Underwood; Iver; Ryemead & Micklefield; Stone & Waddesdon; Tylers Green & Loudwater; Wendover, Halton & Stoke Mandeville	Councillor Steve Broadbent  Ian Thomas		6/1/22

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<b>April 2022 Leader Decisions</b>				
<p><b>Bourne End and Wooburn Waiting Restrictions</b>  Proposed parking restrictions in Wooburn Green and Bourne End on the following roads:</p> <ul style="list-style-type: none"> <li>- Boundary Road</li> <li>- New Road</li> <li>- Hedsor Road</li> <li>- Watery Lane</li> </ul>	The Wooburns, Bourne End & Hedsor	Councillor Steve Broadbent  Daniel Pearson		7/3/22
<p><b>Buckinghamshire Business First (BBF): agreement and authorisation for funding for 2022/23</b>  To continue funding BBF through our grant agreement for 2022/23. Based on a decision by PGSMT last year, it was agreed that Buckinghamshire Council would fund the same amount by grant as 2021/22.</p>		Councillor Martin Tett  Lisa Michelson		14/3/22

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<p><b>Demand Responsive Transport Pilot Scheme</b> To consider and agree the award of the contract for the pilot scheme.</p>	<p>Abbey; Aston Clinton &amp; Bierton; Aylesbury East; Aylesbury North; Aylesbury North West; Aylesbury South East; Aylesbury South West; Aylesbury West; Booker, Cressex &amp; Castlefield; Downley; Ryemead &amp; Micklefield; Stone &amp; Waddesdon; The Wooburns, Bourne End &amp; Hedsor; Tylers Green &amp; Loudwater; Wendover, Halton &amp; Stoke Mandeville; West Wycombe; Wing</p>	<p>Councillor Steve Broadbent  Sara Turnbull</p>	<p>Part exempt</p>	<p>14/3/22</p>

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<p><b>Sexual and Reproductive Health Services</b> To agree the business case for the recommissioning of the sexual health service. This service provides a range of information, guidance and services with respect to sexual and reproductive health services, genito-urinary medicine and contraception services.</p>		<p>Councillor Angela Macpherson  Adam Johnson, Teresa Martin</p>		17/1/22
<b>May 2022 Leader Decisions</b>				
<p><b>Domiciliary Care Procurement Vehicle</b> Decision to go out to tender to procure domiciliary care services for adults in Buckinghamshire.</p>		<p>Councillor Angela Macpherson  Erica Boylett</p>	Part exempt ( <i>para 3</i> )	2/3/22
<p><b>Ivinghoe Freight Strategy - Weight Restriction</b> Proposals on introducing a 7.5 tonne weigh restriction zone in the Ivinghoe Area</p>	Ivinghoe; Wing	<p>Councillor Steve Broadbent  Ricky Collymore</p>		2/3/22
<b>June 2022 Leader Decisions</b>				
<p><b>Interim Tree Risk Management Strategy</b> Approval of an interim tree risk management strategy with respect to trees that Buckinghamshire Council manages</p>		<p>Councillor Peter Strachan  David Sutherland</p>		5/10/20

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<b>July 2022 Leader Decisions</b>				
<b>Aston Clinton - Traffic Calming</b> Vertical traffic calming and speed limit reduction	Aston Clinton & Bierton	Councillor Steve Broadbent  Daniel Pearson		19/3/20
<b>Community Prevention Service</b> To agree the recommissioning of the Community Prevention Service.		Councillor Angela Macpherson  Gemma Workman	Part exempt	14/3/22

Individual Leader decisions (in consultation with the Cabinet Member) are not discussed at meetings – a report is presented to the Cabinet Member and the Leader will decide whether to sign the decision.

If you have any questions about the matters contained in this forward plan, please get in touch with the contact officer. If you have any views that you would like the cabinet member to consider please inform the democratic services team in good time ahead of the decision deadline date. This can be done by telephone 01296 382343 or email [democracy@buckinghamshire.gov.uk](mailto:democracy@buckinghamshire.gov.uk). You can view decisions to be made and decisions taken on the council's website.

The council's definition of a 'key decision' can be seen in part 1 of the council's [constitution](#).

Each item considered will have a report; appendices will be included (as appropriate). Regulation 9(1g) allows that other documents relevant to the item may be submitted to the decision maker. Subject to prohibition or restriction on their disclosure, this information will be published on the website usually five working days before the date of the meeting. Paper copies may be requested using the contact details below.

\*The public can be excluded for an item of business on the grounds that it involves the likely disclosure of exempt (private) information as defined in part I of schedule 12a of the Local Government Act 1972. The relevant paragraph numbers and descriptions are as follows:

Paragraph 1 - Information relating to any individual

Paragraph 2 - Information which is likely to reveal the identity of an individual

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Paragraph 4 - Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority

Paragraph 5 - Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

Paragraph 6 - Information which reveals that the authority proposes:

(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or

(b) to make an order or direction under any enactment

Paragraph 7 - Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

Part II of schedule 12a of the Local Government Act 1972 requires that information falling into paragraphs 1 - 7 above is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Nothing in the regulations authorises or requires a local authority to disclose to the public or make available for public inspection any document or part of a document if, in the opinion of the proper officer, that document or part of a document contains or may contain confidential information. Should you wish to make any representations in relation to any of the items being considered in private, you can do so – in writing – using the contact details below.

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